

MINUTES

CSA Board Meeting

Date | time June 20, 2024 | 12:00 | *Meeting called to order by* Alan Amisano- Chair

In Attendance

Trena Bolden Fields, General Manager	Alan Amisano, Chair (2024/25)
Carla Deo, Finance Director	Deborah Ng, At Large
Ryan McMillan, RSO	Athon Petty, At Large (2024/25)
Tyler Hendricks, Treasurer (2024/25)	Kelly Ku, Secretary (2024/25)
James (Jim) Aldridge, Community member	Stacey Spurgeon, At Large (2024/25)

Approval of Minutes

- May 2024 minutes approved.

Reports

General Manager Report:

Administration

- Norway Training approved for July 15-19

Becher 19

- Fitness: Waiting for quote for cleaning of gym.
- Cable: Cancellations and sign-ups happening for apartments on Siedlung and off
- Shuttle: Two families looking at using the shuttle in the fall.
- WV still out, Ford van ac and new tires to pass TUV.
- CSS: Summer camp (67 students), fall has 37 students enrolled, 13 bus pick-ups. RSO/MGT approved video to use.

Fieldhouse

- Events: Trivia night, June 29th the Marines/Seabees will host a grilling event.
- Thursday Wunderbar nights are going well.
- Need new cashiers and is advertising the position.
- Rentals are the same.
- Kitchen is getting cleaned.RFP - one potential club social mexicano.

Shoppette

- New freezers

Quickshop

- New freezer and fridge.

CASA Building

- Setback does impact the building and rooms 410, 411 and 408. Looking at moving rooms around. Amber does need to vacate her suite.
- RSO will submit a waiver. Anthon mentioned matrix that is used to make decisions.
- Heinrich: NSTR
- CARE: Going well.

Marine Ball

- Signed contract and payment made.
- Meeting to go over event.
- Fundraising is going well.

- Tickets currently at 190 Euro and looking to sell 225. Start selling tickets on July 3rd event.
- Marines to cover AV.

CLO

- NSTR/Not Present.

FAC

- NSTR.

GSO

- NSTR/Not present

RSO

- Marines can pay for anything with fundraising money. Promote selling coins and year round fundraising.
- CSA building and setback effects Amber's whole space.
- Betcher 19- have a waiver from 1988, long term fixes of thick doors and windows.
- Privacy fence around MSRG.

MGT

- NSTR/Not Present

Financial Report

- Carla gave update.
- Overall YTD
- Shuttle- positive for the year with two new families.
- TDY- Marketing and is set at \$150 per night.

Pending Business

Fieldhouse vendors- no applicants.
Bounce house purchase- Yes, jungle theme
Subcommittees- Board needs to make.

Additional Action Items

New Business:

CSA employment needs:

- CSS Nurse/Infectious Disease Lead- Changed to potential afternoon floater
- CSA IT Manager
- CSA HR Assistant/Office Admin
- Discussed, need job descriptions, pay and hours.

Souvenirs:

- Approved the purchase of all presented items.

CSA Survey:

- Board needs to submit thoughts.

Logo Redesign:

- Higher resolution design. Board suggested to make it a community contest and the board can judge and vote.

Next meeting will be July 22nd.

General Managers Talking Points

Becher 19

- Admin items
 - GM has certification for Food Safety - ServSafe Food Protection Manager Certification

- GM Heading to Oslo Norway July 15-19 for Advanced Manager Level II Training
- GM will be in the office on July 22 and then on vacation July 23-August 5.
- MGT and Board Chair signed Licensee and TDY agreement. We are waiting on final signature from CR
- Embassy Package Insurance doc was submitted – we will receive an invoice from Clements once they have processed
- Fitness:
 - We are waiting on a quote from a cleaning company regarding the gym and the floors
- Cable:
 - We are in summer PCS season – we have had cancellations and new arrivals signing up.
- Shuttle:
 - We have two new families for the 2024-2025 school year. Shuttle will continue for both school and departing PCS
- CSA Volkswagen: Still being repaired with no expected date of delivery as they have told our team they do not know when the repairs will be complete.
- Ford: Going back for the Ford – I will have the team tack the van to a mechanic in Wiesbaden to give me an actual quote on the AC unit.
- CSS: Summer camp registrations is looking good for this time – total around 67 with some students not attending every week.
- Fall registration is at 37 students enrolled and 13 students in bus pickup.

Fieldhouse

- Events:
 - Juneteenth Trivia tomorrow – please join us. The board can form a team
 - Marines and Seabees – will grill on Saturday, June 29th and the bar will be opened
- Bar:
 - Thursdays are going well.
- QuickShop: (same) With PCS season we are having a change in Cashiers.
- Rentals: (same) Our picking up for the spring and summer months.
- Fieldhouse Kitchen: Currently being cleaned – we have not gotten any RFPs in, yet the Club Social Mexicano is interested in reviewing our call and will get back to us if they have a proposal for us.

Consulate

- Shoppette: NSTR
- CASA Building
 - RSO determine setback impacts rooms 108, 408, 410, 411. Will submit for a waiver.
 - Amber's Massage Therapy – RSO has stated she will need to be moved. Amber has been notified and is considering
 - Mr. Clean NSTR
 - Heinrich - NSTR
 - Salon: We have another person who mentioned they are interested in the space. I will connect with them tomorrow.
 - TDY Apartments: TDY currently has six rooms and only one room is available to book. Planning to open room 107 to get us to 7 available TDY rooms.

Pending Business

- Marine Corps Ball 2024: Contract is signed. Payment Made- would like to meet with GySgt on June 24 with Alan depending on availability. RSO is looking to have a meeting in June or July.
- Consular CARE Program: NSTR

Pending Business
