

MINUTES

CSA Board Meeting

Date / time January 16, 2024 | 12:00 | *Meeting called to order by* Alicia Pegues, Chair

In Attendance

Alicia Pegues, Chair

Susan Brown, Vice Chair

Jona Piol, At Large

Caleb Compton, Treasurer

Ryan McMillian, RSO

Mandie Featherstone, Talent Care

Raquel Diaz Dominguez, CLO

Karla Day, Finance Director

Stacey Spurgeon, At Large

Louise Burnette, General Manager

Trena Bolden fields, General Manager

Joe D'Agostino, GSO

Jenilee Arriola, CLO

Approval of Minutes

- November 2023 and December 2023 minutes approved.

Reports

General Manager Report

Becher 19

- Admin items
 - Reinstated Retail Purchaser position and the posting went live on Thursday
 - We are drafting an update to the employee handbook for the employees to review
 - We have a couple staff members out sick this week.
 - We had our first staff meeting of the year which went well.
 - Joe will be on vacation February 12 thru April 17t
- Fitness: NSTR
- Cable: NSTR
- Shuttle: NSTR
- CSA Volkswagen: Still waiting on insurance to pay for the repairs before the repairs can begin
- CSS: Marketing efforts with the PTA continue. We keep you updated on details and will also connect with you about your support. Winter Camp took place January 2-5, 2024. Enrollment information for spring camp, summer camp and the 2024-2025 school year is slated for release early February.

Fieldhouse

- Events: NSTR
- Bar: We have a new wine in the bar – a cabernet blend by Baron Philippe de Rothschild. We are also looking at opening the bar an extra night along with an activity
- QuickShop – End of year inventory was completed with the Auditor
- Rentals: NSTR
- Valerios: Valerio and Grace have taken time off this month and is planning a three week vacation in May. Hood replacement is rescheduled to end of January; Valerio has been notified. Marketing about the closure dates will be in place.
 - 13, 14 and 20, 21st and will be closed for exhaust hood maintenance January 29-31st.
 - Rent is outstanding.

Consulate

- Shoppette: End of year inventory was completed.

- CASA Building
 - Amber's Massage Therapy, Mr. Clean: Initial conversations have started regarding their contract renewals.
 - Heinrich – NSTR
 - Salon: Chelsea will vacate by Jan. 31, 2024. We have another vendor we are in initial conversations with regarding taking over the salon space. I have asked Chelsea for an inventory list to see what we may want to purchase from her. I am waiting on that list. I recommend we keep the hair washing stations chairs.
 - CASA- We are seeking vendors for the CASA spaces.
 - TDY Apartments: We are currently marketing the TDY apartments.

CLO

- (New CLO staff member in attendance)
 - Introduce – Jane!
 - Short-staffed the next couple months – Heather and Lindsey PCS'ing
 - No events for CLO until after April due to short-staffing and training Jane
 - They'll advertise the events others host, but can't prep/host themselves.

FAC

- Not present.

GSO

- Updated TDY Quarters cable; there was a change in OBO policy that was not communicated to Post. Joe D'Agostino is handling it.
- Working with Trena to get new tenants & updated contracts at CASA.

RSO

- RSO: A lot of alcohol-related incidents over break, so find out more about cashiers selling the alcohol and checking IDs. Not pin-pointed to the QuickShop, but some concerns were raised and questions were asked about the QuickShop.

Talent Care

- TalentCare: Program is not going to continue; was a 1-year pilot program and it's not a good time for funding. Hopefully DoS can fund it better in the future. Mandie is in the role through end of February 2023.

MGT

- Not Present.

Financial Report

- no report this month due to closing out FY 2023

CSS Committee

- NSTR

Capital Improvement Plan Committee

- NSTR

Consulate Committee

- NSTR

Siedlung Committee

- NSTR

Employment Committee

- Preparing an offer to one of the four applicants.

Pending Business

- Marine Corps Ball – 2 proposals in, 1 “in the wings”; Trena & Louise to thoroughly dissect them for recommendation/discussion.
- Job Ticket – put out the D-Ticket/Job Ticket comparison/visual again.
- CARE – hosted 5 sessions so far
- 2024-2025 board: only 1 submission so far, need 4 for certain (possibly 5 pending Susan)
 - Alicia; have a table at the cafeteria with materials (NEED MATERIALS TO HAND OUT)
 - Send another MGT Notice
 - EXTEND THE DEADLINE two weeks
 - Determine March dates (new/old board meet & greet); last meeting for THIS board is February

Additional Action Items

- NSTR