

MINUTES

CSA Board Meeting

Date / time December 19, 2023 | 12:00 | *Meeting called to order by* Alicia Pegues, Chair

In Attendance

Alicia Pegues, Chair

Amy Cox, Management Officer

Brian Goff, Secretary

Karla Day, Finance Director

Ryan McMillian, RSO

Louise Burnette, General Manager

Trena Bolden fields, General Manager

Approval of Minutes

- November 21, 2023 meeting minutes were pushed until next meeting..
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Reports

General Manager Report

Becher 19

- Admin items
 - Welcome to CSA's new general manager, Trena Bolden Fields. We have been meeting daily to onboard.
 - Retail manager was involved in a minor parking lot accident with the Ford van.
 - Recommend reinstating the retail purchaser position. CSA ceased the retail purchaser position during COVID. The current duties and programs managed by the retail manager are beyond their weekly working hours, and there is no indication that they will lessen.
- Fitness: NSTR
- Cable: NSTR
- Shuttle: NSTR
- CSS: Marketing efforts with the PTA continue. Winter Camp is January 2-5, 2024. Enrollment information for spring camp, summer camp and the 2024-2025 school year is slated for release in late January/early February.

Fieldhouse

- Events: Holiday Market was successful.
- Bar: Replacement keg cooler was installed just after Thanksgiving.
- QuickShop, Rentals: NSTR
- Valerios: Valerio and Grace have returned from vacation. Hood replacement is rescheduled to end of January; Valerio has been notified. Marketing about the closure dates will be in place.

Consulate

- Shoppette: NSTR
- CASA Building
 - Mr. Clean, Heinrich, Massage: NSTR
 - Chelsea: She has given notice that she will vacate by Jan. 31, 2024.
 - In 2024, CSA should seek vendors for the CASA spaces.
 - TDY Apartments: Bookings remain slow. Discussed meeting with Consulate POCs who host TDYers and conferences to promote the apartments and hear their feedback.

CLO

- Not present.

FAC

- Not present.

GSO

- Not present.

RSO

- NSTR.

Talent Care

- Not present.

MGT

- NSTR.

Financial Report

- This month ended in a financial positive with income up and expenses down.
- School financials are consistent, and they are coming up with a plan.
- The field house is going through changes with bar taps dropping and Valerios being more closed.
- CARE is a long-term project that has kicked off and should be good for financials.
- Job tickets are lower from last year.
- Budget, we hope to break even with everything going on and all the shift required to make.
- Some fiscal changes with contracts for contract employees.

CSS Committee

- NSTR

Capital Improvement Plan Committee

- NSTR

Consulate Committee

- NSTR

Siedlung Committee

- NSTR

Employment Committee

- Preparing an offer to one of the four applicants.

Pending Business

- Commerz: NSTR
- Marine Corps Ball 2024 – A good plan and working well with the Det for next year.
- Consular CARE Program:
 - Going well and lessons learned in terms of budget and billing.
- New GM – Details about life, experience, and plan for the future.
- The contracts extensions for employees.

Additional Action Items

- NSTR