

# MINUTES

## CSA Board Meeting

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*Date | time* April 26, 2022 | 12:00 | *Meeting called to order by* Alicia Pegues, Chair

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### In Attendance

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Alicia Pegues, Chair

Cpt Christian Brymer, Vice Chair

Alexis Sather, Treasurer

John Vassallo, Secretary

Katie Orme, Board Member

Elliot Carmean, Board Member

Jamie Fleischhacker, Board Member

Louise Burnette, General Manager

Lauren Ardell, Finance Director

Jennifer Allen, CLO

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### Approval of Minutes

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The meeting minutes for March 2022 were approved.

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### Attendee Reports

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CLO

- Intros, NSTR

GSO

- Intros, NSTR

RSO

- Not present

MGT

- Not present

FAC

- Not present

General Manager Report

- **Admin:**
  - Retail Manager vacancy currently out
  - CSA still has vacant positions
  - New Accounting & Office Assistant fully integrated into role
- **Fitness Centers:**

- **Siedlung:** NSTR
- **Consulate:** NSTR
- **Cable and Internet:** NSTR
- **Carl Schurz School (CSS):**
  - School closure in March coordinated with Health Unit and Management due to COVID outbreak in the community.
  - COVID testing is now occurring twice per week.
  - Germany will be changing procedures for restrictions and isolation in May.
  - Summer Camp registration and new student enrollment going online.
    - Camp runs weekly from 27 June – 12 August.
- **Shuttle:** NSTR
- **Fieldhouse:**
  - **Bar:**
    - Opening now the second Sunday of each month (during Valerio's brunch buffet) and on specific holidays.
  - **Valerio's:** NSTR
  - **Quick Shop (QS):** NSTR
- **Consulate/CASA Building:**
  - **Shoppette:**
    - Open and stocked for return to work of Consulate employees.
  - **Chelsea's Salon:** NSTR
  - **Mr. Clean:** NSTR
  - **Heinrich:** NSTR
  - **First Command:** Ben Lowe is now on long term access list.

#### Financial Report

- There was a net loss in March due to CSS closure.

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#### Old Business / Pending Business / New Business

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##### Old Business:

- CASA Kitchen Bid Discussion
  - Primary did not accept the bid and the Secondary was contacted but no response as this time.
- Consular waiting area vendor has still not signed contract at this time. Follow up will occur to see if/what their plan is moving forward.

##### Pending Business:

- Electric vehicle charging stations under exploration for follow up with GSO. Read out in the future to the board on if anything is possible.

### New Business

- Discussion on Capital Improvement Plan working group.
- Marine Corp Ball planning and viability.

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### Next Meeting

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- May 17, 2022 from 12-1pm