

MINUTES

CSA Board Meeting

Date | time August 24, 2021 | 12:00 | *Meeting called to order by* Jamie Fleischhacker, Chair

In Attendance

Jamie Fleischhacker, Chair

Louise Burnette, General Manager

Gabrielle Robinson, Secretary

Lauren Ardell, Finance Director

Danielle Garozzo, Board Member

Svetlana Flewelling, GSO

Jennifer Allen, CLO

Tod Duran, GSO

Approval of Minutes

The meeting minutes for June & July 2021 were not approved. To be approved virtually.

Attendee Reports

CLO

- Continuing to move forward with events and watching COVID numbers. Possibility of Oktoberfest event and other large events.

GSO

- No updates.

RSO

- No updates.

MGMT

- No updates.

General Manager Report

- **Fitness Centers:**
 - **Siedlung:** No updates.
 - **Consulate:** Open
- **Dance Studio:** Started Pilates contract. Possibility of three additional contracts.
- **Cable and Internet:**
 - Shipping issue has been rectified.
 - Vodafone will now allow us to provide an IPV4 line to “regular” plan customers if they add on the FritzBox (additional 5 EUR) to their plan.
- **Carl Schurz School (CSS):** Pre-K totals 42 kids. There are 15 kids for bus pick ups.
- **Shuttle:** Received all three contracts back from the Metropolitan shuttle for this school year.
- **Field House:**

- o **Bar:** Tap Takeover on 9 SEP. Faselbrau will have 6 beers. Promoting begins this week.
- o **Valerio's:** No updates.
- o **Quick Shop (QS):** Had meeting with all cashiers to ensure everyone is on the same page.
- **Consulate/CASA Building:**
 - o **Shoppette:** Re-opened on 16 August
 - o **Chelsea's Salon:** No updates.
 - o **Mr. Clean:** No updates.
 - o **First Command:** No updates.
 - o **MAS Auto:** CSA is working to get a new contract in place. The current contract expires July 31, 2021. New contract is still needed. Also, they have experienced access issues. Currently working to resolve this with the use of MAS badges.
- **C&R Ratios:** met and exceeded all benchmarks overall

Financial Report

- **July 2021 Financials:** Net Income \$6,600 for the month. Net income \$9,000 for the year.

Old Business / Pending Business / New Business

Old Business:

Fotofix Liability

- Fotofix now has CLO Munich's bank account information to send funds directly to CLO Munich. CSA Frankfurt is now completely removed from handling their funds.

Pending Business:

CASA Kitchen

- Received four proposals. Committee members (Jamie F., Chris, and Jennifer) are ranking the proposals to move to the next phase.

Updating CSA By-laws

- CSA By-laws updates have been made and provided to the committee for additional input before providing to the Board for review.

Capital Improvement Plan

- Outstanding requirement from C&R. GM would like board members to think about improvements that CSA could make.
- What part of the profit can be invested back into CSA?

2022 Job Tickets

- Will be discussed virtually.

New Business:

Marine Corps Ball

- Marines not able to sign contracts for the ball. It was suggested that CSA partner with them to help facilitate.
- For tickets, GM strongly suggested that CSA facilitate the payment through the use of the PayPal account then remit Corps portion to them. CSA will have a large financial liability in this. CSA is currently looking into venues to see if they will work with us and if the cost is feasible. Also, contracts will include a Covid clause.

Next Meeting

- September 21, 2021 from 12-1pm.